



# The CIU



## THE CIU: SERVING THE NEEDS OF CLUBS

For over 160 years, the Club & Institute Union has been ensuring that its members have all the tools they need to survive and flourish as well as giving its clubs a unified voice at the highest level of Government

**I**t's clear that, 163 years after it was founded, the CIU continues to be an organisation which fulfils a vital function for its member clubs and in turn for the local communities which they serve.

As the largest non-profit making social entertainment and leisure organisation in the UK, the CIU is able to give our clubs a voice at national level and ensure that the concerns of our many millions of members are being communicated effectively and regularly to those at the highest levels of Government.

We also provide a full range of services to our member clubs, not least in the vitally important area of education. For many years the Union's Club Management Diploma (CMD) equipped club men and women with the knowledge of best practice in such areas as Club Law, Book-Keeping and Financial Control.

Our education programme continues to evolve with the CMD replaced by the Award in Club Management (ACM) qualification which gives a thorough grounding in the key skills required to run a modern club efficiently and in line with current licensing regulations.

This course helps to make our education programme even more accessible to our members as they strive to run their clubs with maximum efficiency.

If you would like to receive more information on the ACM, please contact Head Office for details on upcoming day courses.

We also provide a framework which recognises the hard work and dedication that goes on week-in, week-out in clubs and our official online magazine, *Club Journal*, is filled with those who are celebrating milestones in service to their clubs or branches and have earned Certificates of Merit and Long Service Awards. Long Service Gold Medals and Bars mark these milestones.

And the benefits of being a CIU affiliated club do not end there, with clubs able to draw on the Union's full resources whenever a problem arises or some help is needed when dealing with a regulatory, licensing or HR issue.

Your local Branch Secretary is the first port of call for any such queries and, if needs be, these can be referred on to Head Office for further help.

Head Office also has a dedicated Rules Department which deals with all matters relating to rules on behalf of clubs, branches and the Union.

It will prepare all rule changes for the approval of club members, the registration with the Financial Conduct

Authority (FCA) and arrange the printing.

All this work is carried out by the department free of charge.

Head Office also deals with clubs' affiliation to the Union. Incidentally, we have also recently produced a generic Rules Book for unaffiliated clubs and hope that this will help any such clubs who do not currently belong to our Union or other club associations.

Our clubs are also hotbeds of traditional sports and games and many professional darts, snooker and pool players have honed their skills in the games rooms of our clubs.

There are also many events throughout the year which members of CIU clubs can attend, including the Beer & Trades Exhibition which takes place during our Annual Conference weekend in Blackpool, the annual CIU Charity Raceday which now takes place at Doncaster Racecourse in November and our greyhound event in Sheffield.

It's clear that being part of the CIU has many advantages and we are constantly striving to add to the benefits of affiliation to our organisation.



CIU clubs are hubs of their local communities and places where local people can socialise in a safe, comfortable environment



The CIU's Award in Club Management (ACM) gives a thorough grounding in key aspects of club administration



Live music is just one of the many activities taking place at Union clubs up and down the country

# WHAT CAN THE CIU DO FOR YOUR CLUB?

Here's an in-depth look at the many services and benefits offered by the CIU to our affiliated clubs, including legal advice, the chance to learn about club law and finance through the Union's Education Programme and the opportunity to take part in national and regional competitions in a variety of sports and games

## Advice and Help for Clubs

Affiliated clubs can take advantage of the resources of the CIU through their local Branch Secretary and from Head Office with assistance offered in legal proceedings where matters of club principles are involved. The Union produces a series of contracts and handbooks which take in the current legislative requirements, including the Club Secretary Handbook which is regularly updated to include the most recent changes to employment law. The Union also runs an Arbitration Training programme.

## Education

The Award in Club Management (ACM) is a qualification which comprises three self-contained units, each taking one day of classroom-based study to complete. Unit 1 covers Law & Regulations, Licensing, Unit 2 covers Other Law and Regulations and Unit 3 covers Management, Finance and Administration. The course is open to all CIU members but is particularly aimed at people who are going to be sitting on club committees and occupying positions of authority within clubs for the first time.

## Club Journal/Clubjournal.co.uk

*Club Journal* is the Union's official online monthly magazine and is a must-read for CIU members. Each month the magazine features news from around the branches, club profiles, opinion columns from leading Union figures, business-building advice from the experts, sporting news and results, plus details of the CIU Racing Club discounts available to members. There is also an associated website at: [clubjournal.co.uk](http://clubjournal.co.uk) to ensure that club members are kept up to date with all the latest news.

## Charity

CIU clubs are at the forefront of raising funds for an array of national and local charities with members getting involved in a range of activities – from charity darts marathons and sponsored bike rides to special fundraising concerts and entertainment nights. As well as countless local charities, many national charities benefit from CIU events that are held throughout the year at our clubs, including the Alzheimers Society, the British Heart Foundation and Macmillan Cancer Support.

## Lobbying on Behalf of Clubs

Union officials have been at the forefront of helping shape legislation across a number of areas of crucial importance to clubs through the CIU's involvement with the All-Party Parliamentary Group for Non-Profit Making Private Members' Clubs. This group, which meets regularly at Westminster, gives the Union direct access to both Members of Parliament and Peers from across the political spectrum. The CIU also plays a leading role in the Committee of Registered Clubs Association (CORCA).

## Rules

The CIU Rules Department deal with all matters relating to rules on behalf of clubs, the Union and the Branches. The preparation of all rule changes for the approval of the club members, the registration with the Financial Conduct Authority (FCA) and the printing through the Union's printer, are all dealt with by the team at Head Office. Head Office also deals with clubs' affiliation to the Union. For further information, contact the Union's Head of Rules and Affiliations Vera Palazova.





**Events - CIU Beer & Trades Exhibition**

Staged during Conference Weekend in April, the CIU Beer & Trades Exhibition provides a fantastic opportunity for club delegates to attend a free trade show which is specifically targeted at the needs of CIU clubs. The show provides a great day out for club men and women, as the many exhibitors – including several of the CIU’s Preferred Suppliers – showcase their services and products to attendees and demonstrate how they can help increase revenues and save money on running costs at their clubs.

**The CIU Racing Club**

The CIU Racing Club enables clubs to take advantage of special discounted tickets for club outings to a variety of Arena Racing Company (ARC) racecourses across the country. There are a number of fixtures throughout the year for which CIU members can obtain their discounted ticket packages, as well as exciting ‘one-off’ offers and packages, including racedays at some of the country’s top racing venues including Bath, Chepstow, Doncaster and Newcastle.

**CIU National Lottery Draw**

The CIU National Lottery Draw, which launched at the end of 2023, gives Union members the opportunity to win significant cash prizes by purchasing tickets online via their computers or smartphones. The funds raised by the CIU National Lottery Draw help to fund the vital work undertaken by the CIU in support of its member clubs across the country. Already many Union members have won sums of up to £2,500. To take part, go to the website: [ciu.praxisplay.online/signin](http://ciu.praxisplay.online/signin)

**CIU Official Website**

The CIU’s official website ([www.ciu.org.uk](http://www.ciu.org.uk)) provides a wealth of information regarding the activities going on throughout the Union, as well as contact details for Head Office and Branch personnel. It also has a ‘Breaking News’ section which will keep you abreast of the latest Government legislation concerning members’ clubs, as well as links to the Union’s various Preferred Suppliers. It also has a regularly updated database of all the clubs affiliated to the CIU.

**Events - CIU National Charity Raceday**

Dransfields CIU National Charity Raceday is an annual event, now held at Doncaster Racecourse in November. This is one of the highlights of the CIU calendar and last year’s event saw nearly 1,000 Union members enjoying a fantastic day out as they raised money for the CIU’s Education Programme. The CIU also runs an annual Greyhound Racing Night each September in Sheffield at the iconic Owlerton Stadium. Look out for ticket details on these two events in the coming months.

**PRS for Music Tariff**

The CIU has negotiated a special discount for its clubs with the Performing Right Society (PRS for Music) which collects and distributes licence fees for the use of music on behalf of songwriters, composers and performers. The PRS for Music licence covers music played through radios, CDs, streaming on the internet, music on TVs and also live music performances. The tariff for Members’ Clubs is printed annually and placed in *Club Journal*. It can also be downloaded from the CIU website: [www.ciu.org.uk](http://www.ciu.org.uk)



# THE CIU LEADERSHIP TEAM

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